



The Official Marek Family of Companies Safety Programs.
A copy of Project Safe is available on all projects with the supervisor.

Safety Responsibilities

- Be familiar with duty of safekeeping to other employees, company equipment, and all personal protective equipment.
- Maintain at all times in your possession ID Badges
- Report to work free from the influence of illegal drugs or from being under the influence of alcohol.
- Inspect work area for personal safety and report all unsafe acts, conditions, injuries and near miss incidents to your supervisor immediately.
- Inspect all personal tools and equipment.
- Use all required safety devices and personal protective equipment.
- Be present at Tool Box Talks Safety meetings.



Hazardous Communication program is a program that contains MSDS (Material Safety Data Sheet) explaining important information such as the health hazards, symptoms of exposure, and how to protect against those hazards (i.e., using PPE).

- Book that contains all the MSDS for all the materials we use.



- Available with the supervisor.



- Read labels and MSDS from materials to know the hazards and how to protect you from exposure.



Physical Hazards:

- Flammable
- Explosive
- Reactive



Health Hazards:

- Corrosive
- Toxic



Routes of Entry

- Skin – Including eyes
- Inhalation – Breathing
- Swallowing – Eating
- Penetration (skin absorption)



This program is designed to protected employees from overexposure with air contaminants, dusts, mists, fumes, gases or oxygen deficient atmospheres.

- All employees involved in work assignments which require the use of respirators, will be trained, medically evaluated, and fit tested.



- All users of N95 Respirator need to go through Medical Questionnaire process at MBS/MIS office.



- Medical Evaluation is to determine if employee is physically able to wear the respirator.



- No employee will be fit tested or authorized to wear respirator if facial hair interferes with sealing edge.



- All voluntary users will be given a copy of Appendix D.



- Inspect respirator, then clean and/or replace as necessary to maintain safety standards.

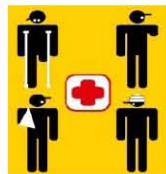
- It is the responsibility of the employee to read and understand this information prior to use.



War on Falls

Our war in fall program is Zero Tolerance and focuses on eliminating all fall exposures.

- Fall exposures refers to any chance where the employee may fall from one work surface to another (i.e. Ladders, scaffolding, aerial lifts, floor holes, running on stairwells, leading edges etc)
- All fall exposures will require immediate disciplinary action, minimum 2 day suspension.
- No Verbal Warnings
- No PTO for suspension days
- Removing fall protection in any work area and leaving the area exposed will receive a 2 day suspension
- Any employee working with another employee at the time of a fall exposure will receive a 2 day suspension.
- If a fall exposure AREA is discovered, take the proper precautions to secure area.
- In the event of a fall, do not move the victim, call the supervisor and secure the area, do not move anything.



Emergency Action Plan

The **EAP** communicates to employees, the policies and procedures to follow in case of emergencies that may occur at any of our construction sites

Emergency Evacuation

- Cease work and proceed to the nearest available and safe exit to leave the building and take the stairs, **DO NOT** use the elevator.
- Stay calm and don't run
- Ask your supervisor where to meet for a headcount.



FIRE

- Fire extinguishers are available in the work area for all hot work or spark ignition operations.
- Identify the fire evacuation routes as posted at each jobsite.



Extreme Weather Condition

- Includes Tornado Watch, Hurricane, Floods, Cold fronts and covers the proper procedures to follow.



Workplace Disturbance

- Includes special situations such as Pandemic Diseases, workplace violence, terrorist acts, civil disturbances or bomb threats.



Emergency Contacts

- Jobsite Supervisor
- General Contractor Superintendent
- 911 Emergency Number
- **Emergency Alert Radio***



Tools & Equipments

The Following Guidelines must be followed anytime you are working with company and personal tools.

- Inspect company/personal tools and equipment on a daily basis.
- Proper personal equipment will be required at all times.
- All defective and/or incomplete equipment should be tagged and removed from service.
- No internal repairs will be made in the field.
- Only employees with ID Badges in their possession stating the training and certification received are allowed to use equipment.
- All machine guards will be left in place and no alterations of safety devices will be allowed.
- All electrical power tools will be protected by GFCI circuits.
- Signs are required to be visible by other workers to make them aware of equipment use.
- Disregard for the safety of any tool will be grounds for disciplinary actions and possible termination.

